



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

July 17, 2025

NOTICE TO PROSPECTIVE BIDDERS

Subject: Invitation to Bid on Division Contract

Project Description: D4POC0161

The North Carolina Department of Transportation is requesting bids for **ON CALL SMALL CONSTRUCTION** located at **VARIOUS LOCATIONS WITHIN DIVISION 4, DISTRICT 1** in **EDGECOMBE AND HALIFAX COUNTIES**.

Any firm that wishes to perform work on Division Purchase Order Contracts as either the prime contractor or as a subcontractor on the project must be prequalified for the type of work they wish to perform. Firms that wish to bid on these projects as the prime contractor must be prequalified as a Bidder or PO Prime Contractor prior to submitting your bid. Firms that wish to perform as a subcontractor to the prime contractor must be prequalified prior to beginning work on the project. Information regarding prequalification can be found at: <https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed on the website at <https://www.ebs.nc.gov/VendorDirectory/default.html>

Sealed Bids must be received in the Division Office at 509 Ward Blvd., Wilson, NC 27893 by 2:00 PM on Tuesday, August 12, 2025. Paper bids will be the only method of submission. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR D4POC0161 – ON CALL DIST. 1 SMALL CONSTRUCTION
TO BE OPENED AT 2:00 PM ON TUESDAY, AUGUST 12, 2025**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION FOUR OFFICE
POST OFFICE BOX 3165
WILSON, NC 27893

Telephone: (252) 640-6400
Fax: (252) 234-6174
Customer Service: 1-877-368-4968

Website: www.ncdot.gov

Location:
509 WARD BOULEVARD
WILSON, NC 27895

An electronic copy of the proposal may be downloaded for bidding purposes at <https://connect.ncdot.gov/letting/Pages/Division4Letting.aspx> or can be e-mailed to interested bidders upon request.

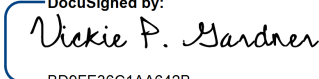
It is the bidder's responsibility to check the previously noted website for any and all addendums that may be posted for these projects. Bids submitted without posted addendums will be rejected.

Bids will be opened at 2:00 p.m. on Tuesday, August 12, 2025 at the Department of Transportation Division 4 Conference Room located at 509 Ward Blvd., Wilson, NC 27893.

“As-read” bid results should be posted to the Bidding & Letting website within two hours of the bid opening.

For further information or questions, please contact me by email at vpgardner@ncdot.gov.

Sincerely,

DocuSigned by:

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07/17/2025

Vickie P. Gardner
Division 4 Contract Engineer

VPG/